



MEETING OF MAYOR AND COUNCIL  
APRIL 15, 2026 – MINUTES  
7:00PM

\* MEETING CALLED TO ORDER - SALUTE TO THE FLAG - MOMENT OF SILENCE  
Mayor Slavicek called the meeting to order at 7:00pm, and all stood for a moment of silence for our armed forces.

\* CALLING OF THE ROLL

Mayor Slavicek

Council President Karczewski

Councilwoman Bohinski

Councilman Dzingleski

Councilman Reid

Also in attendance was Borough Attorney Sandra Graise and Business Administrator Matthew Crane.

\* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune newspaper, Borough website and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

\* PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Everyone will be given five minutes to speak as per the Rules to Govern adopted January 1, 2026. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

PUBLIC PORTION

MOTION TO OPEN – Councilman Dzingleski                      SECONDED – Councilman Reid  
ROLL CALL: 5-0

No one from the public spoke.

MOTION TO CLOSE – Councilman Dzingleski                      SECONDED – Councilman Reid  
ROLL CALL: 5-0

\* ACCEPTANCE OF MINUTES – March 18, 2026

MOTION – Councilwoman Bohinski    SECONDED – Councilman Dzingleski  
ROLL CALL: 5-0

\* CONSENT AGENDA

Report of Municipal Clerk and Tax Collector for March 2026

RESOLUTIONS:

2026 – 77: Payment of Bills

78: Temporary Emergency Appropriation #3

MOTION -Councilman Dzingleski                      SECONDED – Councilman Karczewski  
ROLL CALL: 5-0

\*ORDINANCE 2026-03 (Second Reading/Public Hearing/Adoption)

AN ORDINANCE AMENDING CHAPTER 50 (“STREETS AND SIDEWALKS”) OF  
THE CODE OF THE BOROUGH OF HELMETTA TO REVISE REQUIREMENTS  
RELATED TO SNOW AND ICE REMOVAL AND TO ESTABLISH REGULATIONS  
GOVERNING MAILBOX PLACEMENT, FIRE HYDRANT CLEARANCE,  
BASKETBALL HOOPS, AND TREE CLEARANCE OVER PUBLIC STREETS AND  
CURBS

MOTION TO OPEN THE PUBLIC HEARING – Councilman Dzingleski                      SECONDED  
– Councilman Reid  
ROLL CALL: 5-0

No one from the public spoke.

MOTION TO CLOSE THE PUBLIC HEARING – Councilman Dzingleski                      SECONDED  
– Councilwoman Bohinski  
ROLL CALL: 5-0

MOTION TO ADOPT - Councilman Reid                      SECONDED – Councilman Karczewski  
ROLL CALL: 5-0

\*ORDINANCE 2026-04 (First Reading/Introduction)

AN ORDINANCE AMENDING CHAPTER 50 OF THE CODE OF THE BOROUGH OF HELMETTA, ENTITLED "STREETS AND SIDEWALKS," TO ADD A NEW ARTICLE III ENTITLED "SIDEWALKS AND CURBS"

MOTION TO PASS INTRODUCTION – Councilman Karczewski SECONDED –  
Councilwoman Bohinski  
ROLL CALL: 5-0

\* REPORTS of Committees, Business Administrator, Municipal Clerk

Councilman Dzingleski thanked everyone for all of their hard work for the Easter event, Party with my Peeps. He stated that Earth Day is this Saturday beginning at 10:00am at the Maple Street Pavilion. The town wide yard sale is Saturday, May 16<sup>th</sup> and Sunday, May 17<sup>th</sup>, please register with the Clerk. Touch A Truck is Saturday, May 16<sup>th</sup> beginning at 10:00am at the Maple Street Pavilion.

Councilman Reid thanked all involved for receiving the Recreation Grant for \$63,700.00. Dunk with the DPW was a fun event for all.

Council President Karczewski did not have a public safety meeting, but he did receive a report and it was nothing out of the ordinary. He will be having bi-monthly meetings moving forward with the Chief, Mayor and himself.

Councilwoman Bohinski read a report from the Director of the DPW:

**Public Works Update:**

The Department of Public Works is currently in full Spring cleanup mode across the Borough. Our initial round of street sweeping has been completed, and we are planning a second round to take place in July.

Hydrant flushing is scheduled to begin next week and will be conducted borough-wide. Spring cleanup efforts are ongoing and will continue over the coming weeks.

We have received a recreation grant to proceed with improvements at the Community Center. This includes going out to bid for window replacements, as well as interior work such as spackle, tape, and painting of walls and ceilings. Due to the likelihood of project costs exceeding the grant amount, the plan is to prioritize select window replacements while ensuring all window screens are addressed. Interior painting and wall repairs will also be completed as part of this project.

Irrigation systems at both Borough Hall and the Community Center will be activated on Monday, April 20. Additionally, park mulching is scheduled for April 22.

She also stated that since it is Autism Awareness Month, can we have a blue spotlight at Borough Hall for the rest of the month. We will start the process to raise the dog and cat license amounts so that they are ready for the new year. She suggested we put the new snow removal ordinance in with the water/sewer bills in October. A discussion was held regarding recycling at Villa Borghese and all of their overflow. If a business in the Borough is in violation, then Code Enforcement will be called out. She discussed a recent incident at the Maple Street park where children were playing very rough almost trying to break equipment and some are smoking pot. Lastly, she discussed that Regency residents are questioning her on how fire trucks will be able to get down High Street with the new development there and all the congestion from parking. She reminds them that the Borough did not approve the development, they denied it. It was appealed and the County approved of it.

Mayor Slavicek expressed his condolences to the Utility Clerk Jennifer O'Brien and her family on the loss of her dad. The PTA's Tricky Tray is this weekend, and he made a donation on his behalf. He received around 40 applications for the Mayor Slavicek scholarship for a graduating high school senior, and he has made his selection, and it will be awarded at their awards ceremony later this school year.

Business Administrator Matthew Crane had nothing to report.

Borough Clerk Melissa Hallerman reminded everyone to file their Financial Disclosure Statement by April 30<sup>th</sup>.

#### \* MAYOR/COUNCIL INTERVIEWS FOR COUNCIL VACANCY

The Borough Council acknowledged that a vacancy currently exists with the Council. It was reported that one letter of interest for the open position has been received, submitted by Massimo Pirrone.

Mayor Slavicek asked Mr. Pirrone to come up to the podium and tell the Council a little about himself and why he would like to be a member of the Borough's Council. Mr. Pirrone discussed his love of the town and that he takes the motto of small town, big heart, as something very special. He lives in Heather Glen and loves it here so much that his mom also moved to Helmetta. Him and his wife Julia are expecting their first child in June and are excited to raise their family here.

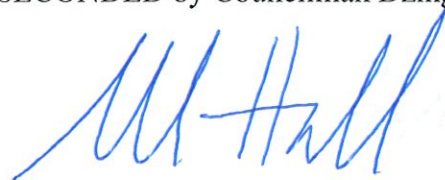
Councilwoman Bohinski made a motion to accept his appointment, Councilman Reid seconded it, all were in favor.

Mr. Pirrone will be sworn in at the next Council meeting.

#### \* ADJOURNMENT

There being no further business, a MOTION to adjourn the meeting was made by Councilman Karczewski and SECONDED by Councilman Dzingleski at 7:37pm. All were in favor.

Melissa Hallerman, RMC  
Municipal Clerk



**RESOLUTION**

**2026-77**

**PAYMENT OF BILLS**

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓	✓			
Bohinski			✓			
Dzingleski	✓		✓			
Reid			✓			

CERTIFICATION

I, Melissa Hallerman, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on April 15, 2026.

  
\_\_\_\_\_  
MELISSA HALLERMAN, RMC  
Municipal Clerk

**BOROUGH OF HELMETTA**  
Bill List By Vendor Name

Ranges		Item Status		Purchase Types		Misc											
Vendor #	PO #	Vendor Name	PO Date	Description	Amount	Charge Account	Acct Type	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl	
Range: First to Last Rcvd Batch Id Range: First to Last P.O. Type: All Format: Detail without Line Item Notes Include Non-Budgeted: Y Vendors: All																	
Open: N Void: N Paid: N Held: Y Apprv: N Rcvd: Y Bid: Y State: Y Other: Y Exempt: Y																	
AAL001		A & A LANDSCAPING LLC															
26-00219		03/23/26		REMOVE TREE-29 LAKE AVE	\$700.00	6-01-26-765-020	B	STREETS & ROADS OE		R		03/23/26	04/15/26			N	
					<b>Vendor Total:</b>	<b>\$700.00</b>											
AFFOR005		AFFORDABLE SWEEPING LLC															
26-00267		04/06/26		STREET SWEEPING 4/7/26	\$1,500.00	6-01-26-765-020	B	STREETS & ROADS OE		R		04/06/26	04/10/26			N	
					<b>Vendor Total:</b>	<b>\$1,500.00</b>											
AIR01		AIR GAS TECHNOLOGIES INC.															
26-00215		03/23/26		CERTIFIED AIR TEST	\$635.00	6-01-25-749-020	B	FIRE DEPARTMENT OE		R		03/23/26	04/10/26		831151	N	
					<b>Vendor Total:</b>	<b>\$635.00</b>											
ALS01		ALS GROUP USA, CORP															
26-00172		03/09/26		FEBRUARY SAMPLE ANALYSIS	\$807.00	6-05-55-500-021	B	WATER OPERATING OE		R		03/09/26	04/10/26			N	
26-00247		04/02/26		MARCH SAMPLE ANALYSIS	\$37.00	6-05-55-500-021	B	WATER OPERATING OE		R		04/02/26	04/10/26		TC61215	N	
					<b>Vendor Total:</b>	<b>\$844.00</b>											
AMAZO005		AMAZON CAPITAL SERVICES															
26-00252		04/02/26		SUPPLIES	\$35.72	6-01-26-772-020	B	BUILDINGS & GROUNDS OE		R		04/02/26	04/10/26		1P3X-K144-9QQJ	N	
					<b>Vendor Total:</b>	<b>\$80.71</b>											
26-00274		04/13/26		PHONE CASE/SUPPLIES	\$25.99	6-01-26-772-020	B	BUILDINGS & GROUNDS OE		R		04/13/26	04/13/26		13YH-QTG9-7JR3	N	
					<b>Vendor Total:</b>	<b>\$141.06</b>											
					<b>Vendor Total:</b>	<b>\$167.05</b>											

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Bill List By Vendor Name

Vendor # P.O. # Item Description	Name PO Date	Description Amount	Charge Account	Acct Description Type	Contract	PO Type	Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice	1099 Excl
AMAZO005		AMAZON CAPITAL SERVICES		Account Continued							
26-00278	04/13/26	SEEDS/CRAFT KITS/BLADES									
1 POLLINATOR SEEDS		\$56.90	6-01-28-796-020	B	PARKS OE	R		04/13/26	04/13/26	1LMK-6FQQ-NK9TN	
2 CRAFT KITS-1VML-9VXJ-PVGV		\$39.98	6-01-28-796-020	B	PARKS OE	R		04/13/26	04/13/26	1VML-9VXJ-PVGV	N
3 UTILITY KNIFE/SAWZALL BLADES		\$34.55	6-01-28-796-020	B	PARKS OE	R		04/13/26	04/13/26	1N9F-DFJ4-VLP4	N
		<u>\$131.43</u>									
<b>Vendor Total:</b>		<b>\$379.19</b>									
ATL03		ATLANTIC TOMORROWS OFFICE									
26-00281	04/13/26	METER READING (1/-3/31)									
1 METER READING (1/-3/31)		\$371.80	6-01-31-832-020	B	COPYING	R		04/13/26	04/13/26		N
<b>Vendor Total:</b>		<b>\$371.80</b>									
AUTOZ005		AUTOZONE, INC.									
26-00233	03/30/26	INV#06450779025									
1 INV#06450779025		\$59.39	6-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	R		03/30/26	04/13/26		N
26-00272	04/13/26	INV# 06450807665									
1 INV# 06450807665		\$45.89	6-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	R		04/13/26	04/15/26	06450807665	N
26-00275	04/13/26	DREGREASER/WINDSHIELD FLUID									
1 DREGREASER/WINDSHIELD FLUID		\$32.25	6-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	R		04/13/26	04/15/26	06450809363	N
<b>Vendor Total:</b>		<b>\$137.53</b>									
BALLO005		BALLOON MAGIC BY SAVINA									
26-00259	04/06/26	BALLOONS FOR EASTER EVENT									
1 BALLOONS FOR EASTER EVENT		\$518.00	6-01-28-795-020	B	RECREATION OE	R		04/06/26	04/13/26		N
<b>Vendor Total:</b>		<b>\$518.00</b>									
BAN004		BRANDON BANDOY									
26-00231	03/30/26	CLOTHING ALLOWANCE									
1 CLOTHING ALLOWANCE		\$160.37	6-01-26-765-020	B	STREETS & ROADS OE	R		03/30/26	04/10/26		N
<b>Vendor Total:</b>		<b>\$160.37</b>									
CENTE005		CENTER STATE ENGINEERING									
26-00288	04/13/26	FEBRUARY INVOICES									
1 2/18- COUNCIL MEETING		\$185.00	6-01-20-715-020	B	ENGINEERING SERVICE OE	R		04/13/26	04/13/26	17919	N
2 BOROUGH HALL PAVING		\$502.75	C-04-55-912-100	B	BOROUGH HALL PARKING LOT 2025R	R		04/13/26	04/13/26	17918	N
3 15 HIGH STREET		\$500.00	T-14-57-000-022	B	ESCROW - 15 HIGH STREET LLC	R		04/13/26	04/13/26	17916	N

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CENTE005			CENTER STATE ENGINEERING												
						<u>\$1,187.75</u>									
						<b>Vendor Total:</b>	<b>\$1,187.75</b>								
CEN07			CENTRAL JERSEY SECURITY												
26-00201		1 QTRLY MONITORING/PANIC BUTTOI		03/18/26	QTRLY MONITORING/PANIC BUTTONS	\$321.00	6-01-26-772-020	B	BUILDINGS & GROUNDS OE	R		03/18/26	04/10/26		N
						<b>Vendor Total:</b>	<b>\$321.00</b>								
CHE01			CHERRY VALLEY TRACTOR SALES												
26-00213		1 REPAIR CHIPPER		03/23/26	REPAIR CHIPPER	\$1,008.10	6-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS	R		03/23/26	04/10/26		N
		2 REPAIR CHIPPER				\$1,008.09	6-01-26-765-020	B	STREETS & ROADS OE	R		03/23/26	04/10/26		N
		3 REPAIR CHIPPER				\$1,008.10	6-01-26-772-020	B	BUILDINGS & GROUNDS OE	R		03/23/26	04/10/26		N
						<u>\$3,024.29</u>									
						<b>Vendor Total:</b>	<b>\$3,024.29</b>								
CIR01			CIRCLE JANITORIAL SUPPLIES												
26-00270		1 33/55 GALLON BAGS		04/13/26	33/55 GALLON BAGS	\$73.25	6-01-26-772-020	B	BUILDINGS & GROUNDS OE	R		04/13/26	04/15/26	31544-26	N
						<b>Vendor Total:</b>	<b>\$73.25</b>								
COREM005			CORE & MAIN LP												
26-00189		1 VALVE BOX LIDS/SHIPPING		03/16/26	VALVE BOX LIDS/SHIPPING	\$313.35	6-05-55-500-021	B	WATER OPERATING OE	R		03/16/26	04/13/26	Y686405	N
						<b>Vendor Total:</b>	<b>\$313.35</b>								
DOR01			DARREN DORAN												
26-00296		1 1ST QTR MEDICARE REIMBURSE		04/15/26	1ST QTR MEDICARE REIMBURSE	\$480.75	6-01-23-733-020	B	HEALTH INSURANCE EMPLOYEE	R		04/15/26	04/15/26		N
		2 1ST QTR MEDICARE REIMBURSE				\$160.25	6-05-55-500-030	B	Health Insurance	R		04/15/26	04/15/26		N
		3 1ST QTR MEDICARE REIMBURSE				\$160.25	6-07-55-500-030	B	Health Insurance	R		04/15/26	04/15/26		N
						<u>\$801.25</u>									
						<b>Vendor Total:</b>	<b>\$801.25</b>								
DOGWA005			Dog Waste Depot												
26-00266		1 DOG WASTE 6000 BAGS		04/06/26	DOG WASTE 6000 BAGS	\$487.54	6-01-26-772-020	B	BUILDINGS & GROUNDS OE	R		04/06/26	04/10/26	809967	N

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DOGWA005		Dog Waste Depot										
		<b>Vendor Total:</b>	<b>\$487.54</b>									
DYNAS005 26-00251	04/02/26	DYNASTY COMMERCIAL CLEANING COM CENTER CLEANING MARCH 2026										
1 COM CENTER CLEANING MARCH 2026			\$1,529.36	6-01-26-774-020	B COMMUNITY CENTER OE		R		04/02/26	04/10/26	134	N
		<b>Vendor Total:</b>	<b>\$1,529.36</b>									
EAS01 26-00279	04/13/26	EAST BRUNSWICK WATER UTILITY MARCH 2026 WATER										
1 MARCH 2026 WATER			\$35,164.23	6-05-55-500-025	B PURCHASE OF WATER		R		04/13/26	04/13/26		N
		<b>Vendor Total:</b>	<b>\$35,164.23</b>									
ELE01 26-00216	03/23/26	ELECTRONIC MEASUREMENT LABS MULTIGAS CALIBRATION										
1 MULTIGAS CALIBRATION			\$119.00	6-01-25-749-020	B FIRE DEPARTMENT OE		R		03/23/26	04/10/26	68092	N
2 INV#68154			\$273.00	6-01-25-749-020	B FIRE DEPARTMENT OE		R		03/23/26	04/10/26	68154	N
		<b>Vendor Total:</b>	<b>\$392.00</b>									
FIR04 26-00269	04/13/26	FIRE & SAFETY SERVICES CORP. ENGINE-1 HEADLIGHT REPAIR										
1 ENGINE-1 HEADLIGHT REPAIR			\$2,121.57	6-01-25-749-020	B FIRE DEPARTMENT OE		R		04/13/26	04/15/26	S126-0651	N
		<b>Vendor Total:</b>	<b>\$2,121.57</b>									
FLOR1005 26-00280	04/13/26	FLORIO PERRUCCI STEINHARDT MARCH SERVICES										
1 MARCH SERVICES			\$1,440.00	6-01-20-712-020	B LEGAL SERVICES OE		R		04/13/26	04/13/26		N
		<b>Vendor Total:</b>	<b>\$1,440.00</b>									
FRENC005 26-00224	03/30/26	FRENCH & PARRELLO ASSOCIATES SHELTER REMEDY										
1 SHELTER REMEDY			\$7,959.30	C-04-55-909-100	B ANIMAL SHELTER REMEDIATION 2026		R		03/30/26	04/10/26	166843	N
		<b>Vendor Total:</b>	<b>\$7,959.30</b>									
HOM02 26-00253	04/02/26	HOME DEPOT CREDIT SERVICES INV#5623196/6524425										
1 RYOBI CHAINS			\$45.94	6-01-26-772-020	B BUILDINGS & GROUNDS OE		R		04/02/26	04/13/26	5623196	N
2 MILWAUKEE CHAINS			\$27.27	6-01-26-772-020	B BUILDINGS & GROUNDS OE		R		04/02/26	04/13/26	5623196	N





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MIDJE005		MID JERSEY MUNICIPAL JIF											
Account Continued													
MID08 26-00227	03/30/26	MIDDLESEX COUNTY FIRE ACADEMY FIREFIGHTER 1- ARTHUR KOSYY	\$300.00	6-01-25-749-020	B	FIRE DEPARTMENT OE		R	03/30/26	04/10/26		N	
			<b>Vendor Total:</b>	<b>\$300.00</b>									
MCI01 26-00239	03/30/26	Middlesex Cty Improvement Auth CURBSIDE ASL-FEBRUARY 2026	\$4,115.40	6-01-43-786-020	B	MIDDLESEX CO RECYCLING PROGR			03/30/26	04/15/26		N	
			<b>Vendor Total:</b>	<b>\$4,115.40</b>									
MCU01 26-00265	04/06/26	Middlesex Cty Utilities Auth DUMPING CHARGES- MARCH 2026	\$4,703.14	6-01-32-837-020	B	LANDFILL/DISPOSAL SOLID WASTE R			04/06/26	04/10/26		N	
			<b>Vendor Total:</b>	<b>\$4,703.14</b>									
MON06 26-00286	04/13/26	MONROE TOWNSHIP UTILITY DEPT. SEWER TREATMENT 2026	\$68,711.00	6-07-55-500-023	B	MONROE M.U.A. CHARGES		R	04/13/26	04/13/26		N	
			<b>Vendor Total:</b>	<b>\$68,711.00</b>									
MOR01 26-00089	02/02/26	MORTON SALT SALT	\$1,979.14	6-01-26-765-020	B	STREETS & ROADS OE		R	02/02/26	04/15/26	5404199108	N	
				\$1,622.49	6-01-26-765-020	B	STREETS & ROADS OE		R	04/13/26	04/15/26	5404153417	N
			<b>Vendor Total:</b>	<b>\$3,601.63</b>									
MUN03 26-00257	04/06/26	MUNICIPAL CLERKS ASSOC OF NJ MCANJ CONFERENCE 4/23/26	\$65.00	6-01-20-120-020	B	MUNICIPAL CLERK OE		R	04/06/26	04/13/26		N	
			<b>Vendor Total:</b>	<b>\$65.00</b>									
NEW31 26-00242	04/02/26	NJ DEPT OF HLTH & SR SVC (DOG) MARCH LICENSES	\$6.00	T-09-00-000-001	B	ANIMAL CONTROL EXPENSES		R	04/02/26	04/10/26		N	
			<b>Vendor Total:</b>	<b>\$6.00</b>									



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Vendor # P.O. # Item Description	Name PO Date	Description Amount	Charge Account	Acct Description Type	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
PRIDE005 26-00260 1 SNOW BLOWERS REPAIRS 2 SNOW BLOWERS REPAIRS	PRIDE LANDSCAPE SUPPLY 04/06/26	SNOW BLOWERS REPAIRS \$599.08 \$599.09 <u>\$1,198.17</u>	6-01-26-765-020 6-01-26-772-020	B B	STREETS & ROADS OE BUILDINGS & GROUNDS OE	R R		04/06/26 04/06/26	04/10/26 04/10/26			N N
<b>Vendor Total:</b>		<b>\$1,198.17</b>										
REM01 26-00284 1 INV# 1206T090-4 26-00285 1 INV# 1206T091-4	REMINGTON & VERNICK ENGINEERS 04/13/26	INV# 1206T090-4 \$675.00 INV# 1206T091-4 \$62.50 <u>\$737.50</u>	G-02-15-026-023 C-04-55-904-100	B B	STORMWATER MANAGEMENT 22-06 GEOGRAPHIC MAPPING	R R		04/13/26 04/13/26	04/13/26 04/13/26		1206T090-4 1206T091-4	N N
<b>Vendor Total:</b>		<b>\$737.50</b>										
RUT01 26-00186 1 EFFECTIVE EMERGENCY/CRISIS	RUTGERS, THE STATE UNIVERSITY 03/16/26	EFFECTIVE EMERGENCY/CRISIS \$285.00 <u>\$285.00</u>	6-01-26-772-020	B	BUILDINGS & GROUNDS OE	R		03/16/26	04/10/26			N
<b>Vendor Total:</b>		<b>\$285.00</b>										
SGPAV005 26-00287 1 CURBING/ADA SIDEWALK REPAIRS 2 CURBING/ADA SIDEWALK REPAIRS 3 CURBING/ADA SIDEWALK REPAIRS	S&G PAVING 04/13/26	CURBING/ADA SIDEWALK REPAIRS \$6,026.44 \$0.00 \$22,973.56 <u>\$29,000.00</u>	G-02-15-026-033 G-02-15-026-032 G-02-15-026-034	B B B	LOCAL RECREATION GRANT 2025 CDBG 2025 CDBG 2026	R R R		04/13/26 04/13/26 04/13/26	04/13/26 04/13/26 04/13/26			N N N
<b>Vendor Total:</b>		<b>\$29,000.00</b>										
BOH02 26-00212 1 CANDY FOR EASTER EVENT 26-00294 1 1ST QTR MEDICARE REIMBURSE	SANDRA BOHINSKI 03/23/26	CANDY FOR EASTER EVENT \$91.67 1ST QTR MEDICARE REIMBURSE \$513.50 <u>\$605.17</u>	6-01-28-795-020 6-01-23-733-020	B B	RECREATION OE HEALTH INSURANCE EMPLOYEE	R R		03/23/26 04/15/26	04/10/26 04/15/26			N N
<b>Vendor Total:</b>		<b>\$605.17</b>										
SAY02 26-00245 1 RABIES CLINIC 3/24/26	SAYREBROOK VETERINARY HOSPITAL 04/02/26	RABIES CLINIC 3/24/26 \$372.88 <u>\$372.88</u>	6-01-27-788-020	B	ANIMAL CONTROL OE	R		04/02/26	04/13/26		800416	N



**BOROUGH OF HELMETTA**  
 Bill List By Vendor Name

Vendor # P.O. # Item Description	Name PO Date	Description Amount Charge Account	Contract Acct Description Type	PO Type Stat/Chk	First Enc Rcvd Date	Chk/Void Date	Invoice Date	1099 Excl Date
W00005		WOODBRIDGE DEPT OF HEALTH	Account Continued					
		<b>Vendor Total: \$1,875.00</b>						
XTE01 26-00246 1 ACCT# 14428 (MARCH)	04/02/26	XTEL COMMUNICATIONS ACCT# 14428 (MARCH) \$801.95 6-01-31-827-020	B TELEPHONE COSTS	R	04/02/26 04/10/26		84493	N
		<b>Vendor Total: \$801.95</b>						

**Total Purchase Orders: 70 Total P.O. Line Items: 104 Total List Amount: \$221,055.23 Total Void Amount: \$0.00**

BOROUGH OF HELMETTA  
Bill List By Vendor Name

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	6-01	\$61,644.71	\$0.00	\$61,644.71	\$0.00	\$0.00	\$61,644.71
WATER OPERATING FUND	6-05	\$44,157.77	\$0.00	\$44,157.77	\$0.00	\$0.00	\$44,157.77
SEWER OPERATING FUND	6-07	\$76,547.20	\$0.00	\$76,547.20	\$0.00	\$0.00	\$76,547.20
	Year Total:	\$182,349.68	\$0.00	\$182,349.68	\$0.00	\$0.00	\$182,349.68
GENERAL CAPITAL FUND	C-04	\$8,524.55	\$0.00	\$8,524.55	\$0.00	\$0.00	\$8,524.55
GRANT FUND	G-02	\$29,675.00	\$0.00	\$29,675.00	\$0.00	\$0.00	\$29,675.00
ANIMAL TRUST FUND	T-09	\$6.00	\$0.00	\$6.00	\$0.00	\$0.00	\$6.00
BUILDERS' ESCROW FUND	T-14	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00
	Year Total:	\$506.00	\$0.00	\$506.00	\$0.00	\$0.00	\$506.00
<b>Total Of All Funds:</b>		\$221,055.23	\$0.00	\$221,055.23	\$0.00	\$0.00	\$221,055.23

# RESOLUTION

#2026-78

## TEMPORARY EMERGENCY APPROPRIATION #3

**WHEREAS**, an emergency condition has arisen in the 2026 Operating Budgets with respect to additional cost prior to the adoption of the budget, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation, and;

**WHEREAS**, the total Emergency Temporary Resolutions adopted in the year 2026 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951 as amended) including this resolution totals \$414,575.00 (four hundred fourteen thousand and five hundred and seventy-five dollars), and;

**NOW, THEREFORE, BE IT RESOLVED**, that in accordance with N.J.S.A. 40A:4-20:1. An Emergency Temporary Appropriation be and the same is hereby made for:

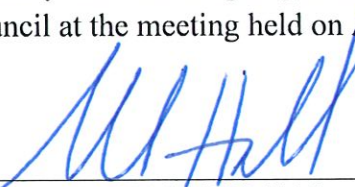
<b>CURRENT FUND</b>		
6-01-20-120-010	Municipal Clerk S&W	\$5,000.00
6-01-20-701-010	Administrator S&W	\$5,000.00
6-01-20-705-010	Finance S&W	\$5,000.00
6-01-20-705-021	Finance OE	\$2,500.00
6-01-20-708-010	Revenue Admin Tax Collection S&W	\$2,500.00
6-01-20-712-020	Legal Services OE	\$5,000.00
6-01-22-725-010	Code Enforcement S&W	\$1,000.00
6-01-25-752-010	Fire Prevention Bureau S&W	\$1,000.00
6-01-25-757-020	Municipal Prosecutor OE	\$1,200.00
6-01-26-765-010	Streets & Roads S&W	\$30,000.00
6-01-26-765-020	Streets & Roads OE	\$5,000.00
6-01-26-772-020	Buildings & Grounds OE	\$10,000.00
6-01-27-788-010	Animal Control S&W	\$1,000.00
6-01-28-795-020	Recreation OE	\$5,000.00
6-01-28-797-020	Senior Citizens OE	\$1,000.00
6-01-31-825-020	Electricity	\$5,000.00
6-01-31-831-020	Postage	\$1,000.00
6-01-31-834-020	Office Supplies	\$1,000.00
6-01-32-837-020	Landfill/Disposal Solid Waste	\$10,000.00

6-01-43-746-031	Police Services- Jamesburg	\$201,875.00
6-01-43-785-020	Middlesex CO Board of Health	\$5,500.00
6-01-43-786-020	Middlesex CO Recycling Program	\$10,000.00
<b>TOTAL CURRENT FUND</b>		
		<b>\$314,575.00</b>
<b>WATER UTILITY FUND</b>		
6-05-55-500-025	Purchase of Water	\$100,000.00
<b>TOTAL WATER UTILITY FUND</b>		<b>\$100,000.00</b>
<b>GRAND TOTAL</b>		<b>\$414,575.00</b>

	Motion	Second	Aye	Nay	Abstain	Absent
Karczewski		✓	✓			
Bohinski			✓			
Dzingleski	✓		✓			
Reid			✓			

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on April 15, 2026


---

 MELISSA HALLERMAN  
 Municipal Clerk

March 2026

Municipal Clerk

DATE	NAME	FUND/ACCOUNT	AMOUNT	CK/CASH
3/3/2026	Jasmine Helmich	Animal		\$13.00 Ck# 832
3/3/2026	Nick Corvino	Current - Certified Copy		\$45.00 Cash
3/4/2026	Meagan Valentino	Current - Marriage License		\$28.00 Ck# 117
3/4/2026	Mark Kern	Current - Marriage License		\$28.00 Cash
3/9/2026	Bryan Domenchi	Trust - Easter Recreation		\$10.00 Cash
3/10/2026	Melissa Geardino	Trust - Easter Recreation		\$20.00 Cash
3/10/2026	Dominick Ciccarelli	Current - Marriage License		\$28.00 Ck# 0102
3/11/2026	Renise Baptise	Current - Certified Copy		\$45.00 Cash
3/12/2026	Melissa Gibbs	Trust - Easter Recreation		\$10.00 Ck# 276
3/13/2026	David Serviss	Trust - Easter Recreation		\$30.00 Cash
3/13/2026	Ajay Madhok	Current- Marriage License		\$28.00 Ck# 5219
3/18/2026	Eileen Weisz	Trust - Easter Recreation		\$10.00 Cash
3/18/2026	Dominick Ciccarelli	Current - Marriage Ceremony		\$75.00 Ck# 0103
3/19/2026	Stacy Kester	Trust - Easter Recreation		\$10.00 Cash
3/20/2026	Sandra Bohinski	Trust - Easter Recreation		\$30.00 Ck# 1996
3/23/2026	Francis Dahl	Trust - Easter Recreation		\$10.00 Ck# 6768
3/24/2026	Allison Sabio	Trust - Easter Recreation		\$20.00 Ck# 480
3/24/2026	Tricia Mercado	Trust - Easter Recreation		\$10.00 Cash
3/25/2026	Amber Shapter	Trust - Easter Recreation		\$10.00 Cash
3/30/2026	Catherine Norris	Trust - Easter Recreation		\$10.00 Cash
3/30/2026	Bryan Domenchi	Current - Zoning Permit		\$50.00 Ck# 123
3/30/2026	Kerry Andalora	Trust - Easter Recreation		\$40.00 Cash
3/30/2026	William McLeod	Current- Zoning Permit		\$50.00 Ck# 422
3/31/2026	Kelly Blekeski	Animal		\$18.00 Cash
3/31/2026	Carolina Lopez	Trust - Easter Recreation		\$20.00 Cash
3/31/2026	Brian Hart	Trust - Easter Recreation		\$10.00 Ck# 457
3/31/2026	Stephanie Kenneally	Trust - Easter Recreation		\$30.00 Ck# 597

**BOROUGH OF HELMETTA**

*Tina McDermott*

**TINA MCDERMOTT  
TAX COLLECTOR**

REPORT OF THE TAX COLLECTOR

MONTH OF: MARCH

DATED: 4/7/2026

TAXES	2025	14,223.22
TAXES	2026	94,217.22
TAXES	2027	

ADJUSTMENTS

INTEREST	2,072.95		
RECORDING FEES	90.00		
LIEN SEARCH FEES			
LIEN REDEMPTION			
DUPLICATE CERT			
DUPLICATE BILL			
TAX SALE PREMIUMS			
TOTAL		<u>114,366.34</u>	

CLOSING BALANCES			
DEBIT			
2025	0.00	35,208.95	NET 35,208.95
2026	(11,322.24)	1,642,398.48	1,631,076.24
2027	0.00	0.00	0.00
		<u>1,666,285.19</u>	

TAX COLLECTORS TRUST

<u>DATE</u>	<u>CK#</u>	<u>SOURCE</u>	<u>DEBITS</u>	<u>CREDITS</u>
2/28/2026				140,060.66
3/5/2026	1008	CERT 24-00009	2,995.18	
3/11/2026		24-00003		2,037.19
3/24/2026		24-00004		1,816.33
3/25/2026		TO WATER	0.57	
3/31/2026		interest paid		11.99
			<u>2,995.75</u>	<u>3,865.51</u>
		<b>TOTAL AS PER 3/31/26 BANK STATEMENT</b>		<b>140,930.42</b>



BOROUGH OF HELMETTA

2025 \$ SOLD AT 2025 TAX SALE

2025

DELINQUENT TAXES AS OF:

3/31/26

CREDIT BALANCE

(9,206.65)

DECEMBER <u>2026</u>		Cash Recpts	adj	<u>68,894.44</u>
JANUARY	68,894.44	(7,340.25)		61,554.19
FEBRUARY	61,554.19	(12,122.02)		49,432.17
MARCH	49,432.17	(14,223.22)		35,208.95
APRIL	35,208.95			35,208.95
MAY	35,208.95			35,208.95
JUNE	35,208.95			35,208.95
JULY	35,208.95			35,208.95
AUGUST	35,208.95			35,208.95
SEPTEMBER	35,208.95			35,208.95
OCTOBER	35,208.95			35,208.95
NOVEMBER	35,208.95			35,208.95
BALANCE				<u>\$ 35,208.95</u>

**BOROUGH OF HELMETTA  
ORDINANCE 2026-03**

**AN ORDINANCE AMENDING CHAPTER 50 (“STREETS AND SIDEWALKS”) OF  
THE CODE OF THE BOROUGH OF HELMETTA TO REVISE REQUIREMENTS  
RELATED TO SNOW AND ICE REMOVAL AND TO ESTABLISH REGULATIONS  
GOVERNING MAILBOX PLACEMENT, FIRE HYDRANT CLEARANCE,  
BASKETBALL HOOPS, AND TREE CLEARANCE OVER PUBLIC STREETS AND  
CURBS**

**WHEREAS**, the Mayor and Council of the Borough of Helmetta are charged with protecting the public health, safety, and welfare of Borough residents; and

**WHEREAS**, the Borough maintains public streets and sidewalks and must ensure that such infrastructure remains safe and accessible for pedestrian travel, emergency response, and snow removal operations; and

**WHEREAS**, the Borough has determined that certain provisions of Chapter 50 of the Borough Code should be revised to clarify responsibilities for snow removal, sidewalk maintenance, and related conditions that impact municipal snowplowing and emergency access; and

**WHEREAS**, the Borough further finds it necessary to establish clear standards governing the placement of mailboxes, the clearing of fire hydrants, the placement of basketball hoops near the curbline, and the trimming of trees that overhang public streets so as to avoid interference with snow removal equipment and other municipal vehicles.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Helmetta, County of Middlesex, State of New Jersey, as follows:

**SECTION 1. Chapter 50, Article II (“Snow and Ice Removal”), Section 50-28 (“Duty to remove”) of the Code of the Borough of Helmetta is hereby amended and supplemented to read as follows:**

**§ 50-28. Duty to remove snow and ice.**

- A. The owner, tenant, occupant, or person having charge of any property abutting a public sidewalk within the Borough shall remove all snow and ice from the sidewalk adjoining such property within twenty-four (24) hours after the snow or ice has ceased to fall or form.
- B. Such removal shall be performed in a manner that clears a continuous path of reasonable width along the sidewalk to permit safe pedestrian passage.
- C. The Borough shall remain responsible for the maintenance and clearing of sidewalks adjacent to or serving Borough-owned property. Nothing herein shall be construed to relieve the owner or occupant of property abutting a sidewalk of the responsibility to remove snow and ice from such sidewalk, notwithstanding that the sidewalk may be located within the public right-of-way.

**BOROUGH OF HELMETTA  
ORDINANCE 2026-03**

**AN ORDINANCE AMENDING CHAPTER 50 ("STREETS AND SIDEWALKS") OF  
THE CODE OF THE BOROUGH OF HELMETTA TO REVISE REQUIREMENTS  
RELATED TO SNOW AND ICE REMOVAL AND TO ESTABLISH REGULATIONS  
GOVERNING MAILBOX PLACEMENT, FIRE HYDRANT CLEARANCE,  
BASKETBALL HOOPS, AND TREE CLEARANCE OVER PUBLIC STREETS AND  
CURBS**

D. No person shall deposit, throw, shovel, plow, or otherwise place snow or ice onto any public street, roadway, or right-of-way in a manner that interferes with municipal snow removal operations or creates a hazard for vehicular or pedestrian travel.

E. In the event that the owner, tenant, occupant, or person having charge of property fails to remove snow or ice as required herein, the Borough may cause the same to be removed and the cost thereof may be assessed against the property in the manner permitted by law.

**SECTION 2. Chapter 50, Article II, of the Code of the Borough of Helmetta is hereby amended to add a new section regulating mailbox placement as follows:**

**§ 50-31. Mailbox placement.**

A. All mailboxes serving residential or commercial properties located along Borough streets shall be installed behind the curblines or otherwise positioned so that the mailbox and supporting post are not located within the curb or gutter area of the roadway.

B. Mailboxes shall be installed in a manner that does not obstruct the safe passage of snowplows, municipal vehicles, or emergency vehicles along the curblines.

C. Any mailbox installed within the curb area, gutter line, or roadway edge that interferes with snow removal operations may be subject to removal or relocation by the property owner upon notice from the Borough.

D. The Borough shall not be responsible for damage to mailboxes or mailbox supports that are installed within the curb area or otherwise placed in violation of this section. The Borough shall further not be responsible for clearing snow or ice deposited around mailboxes as a result of snowplowing or other snow removal operations performed on public streets, and property owners shall remain responsible for clearing such accumulations. Snow displaced by municipal snowplowing operations onto or adjacent to mailboxes shall not be considered negligent or improper snow removal.

**SECTION 3. Chapter 50, Article II, of the Code of the Borough of Helmetta is hereby amended to add a new section regulating fire hydrant clearance as follows:**

**§ 50-32. Fire hydrant clearance.**

**BOROUGH OF HELMETTA  
ORDINANCE 2026-03**

**AN ORDINANCE AMENDING CHAPTER 50 ("STREETS AND SIDEWALKS") OF  
THE CODE OF THE BOROUGH OF HELMETTA TO REVISE REQUIREMENTS  
RELATED TO SNOW AND ICE REMOVAL AND TO ESTABLISH REGULATIONS  
GOVERNING MAILBOX PLACEMENT, FIRE HYDRANT CLEARANCE,  
BASKETBALL HOOPS, AND TREE CLEARANCE OVER PUBLIC STREETS AND  
CURBS**

- A. The owner, tenant, occupant, or person having charge of any property located adjacent to a fire hydrant shall maintain a clear area surrounding the hydrant at all times, including during and after snowstorms.
- B. During periods of snowfall or accumulation of snow, such person shall remove snow and ice within twenty-four (24) hours after the snowfall has ceased so that the hydrant remains clearly visible and accessible for emergency use.
- C. The cleared area shall include sufficient space around the hydrant to allow emergency personnel immediate access, including the hydrant outlet connections and the area directly in front of the hydrant.
- D. Failure to maintain hydrant access may result in enforcement action by the Borough as permitted by law.

**SECTION 4. Chapter 50, Article II, of the Code of the Borough of Helmetta is hereby amended to add a new section regulating basketball hoops and similar recreational equipment as follows:**

**§ 50-33. Basketball hoops and recreational equipment near the curblines.**

- A. No portable or fixed basketball hoop, goal, or similar recreational equipment shall be placed or maintained within the curblines, gutter area, or traveled portion of any public street.
- B. During periods of snowfall or when snow removal operations are underway or anticipated, such equipment shall be removed from areas adjacent to the curb so as not to interfere with municipal snowplowing operations.
- C. Any basketball hoop or similar equipment placed at or near the curblines in a manner that interferes with snow removal operations shall be subject to removal by the property owner upon notice from the Borough.
- D. The Borough shall not be responsible for damage to any basketball hoop or similar recreational equipment that is placed within the curblines or roadway area and is struck or damaged during snow removal operations.

**SECTION 5. Chapter 50, Article II, of the Code of the Borough of Helmetta is hereby amended to add a new section regulating tree clearance along public streets as follows:**

**BOROUGH OF HELMETTA  
ORDINANCE 2026-03**

**AN ORDINANCE AMENDING CHAPTER 50 ("STREETS AND SIDEWALKS") OF  
THE CODE OF THE BOROUGH OF HELMETTA TO REVISE REQUIREMENTS  
RELATED TO SNOW AND ICE REMOVAL AND TO ESTABLISH REGULATIONS  
GOVERNING MAILBOX PLACEMENT, FIRE HYDRANT CLEARANCE,  
BASKETBALL HOOPS, AND TREE CLEARANCE OVER PUBLIC STREETS AND  
CURBS**

**§ 50-34. Tree trimming and clearance over streets.**

- A. The owner, tenant, occupant, or person having charge of property upon which any tree or shrub is located shall maintain such vegetation so that branches do not obstruct or interfere with public streets, sidewalks, or municipal snow removal operations.
- B. All trees located on private property that overhang a public street shall be trimmed and maintained to provide a minimum vertical clearance of fourteen (14) feet above the roadway surface and a minimum vertical clearance of eight (8) feet above any public sidewalk.
- C. Branches or limbs that extend into the street right-of-way in a manner that obstructs the passage of municipal vehicles, including snowplows, sanitation vehicles, emergency vehicles, and other large trucks, shall be promptly trimmed or removed by the property owner.
- D. If a property owner fails to maintain trees in accordance with this section after receiving notice from the Borough, the Borough may cause the necessary trimming or removal to be performed and may recover the cost thereof from the property owner as permitted by law.

**SECTION 6. Severability.**

If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance shall be declared invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

**SECTION 7. Repealer.**

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 8. Effective Date.**

This ordinance shall take effect immediately upon final passage and publication as required by law.

**ORDINANCE 2026-03**  
**BOROUGH OF HELMETTA**  
**COUNTY OF MIDDLESEX, STATE OF NEW JERSEY**

**Introduced: March 18, 2026**

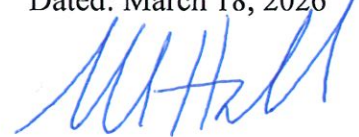
**Recorded Vote**

Motion made by *Councilman Dzingleski*  
Second by *Councilwoman Bohinski*

Roll Call

	RECORDED VOTE			
	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski				✓
Councilwoman Bohinski	✓			
Councilman Duffy	✓			
Councilman Dzingleski	✓			
Councilman Reid	✓			

Adopted on First Reading  
Dated: March 18, 2026



Melissa Hallerman, Municipal Clerk

**Adopted: April 15, 2026**

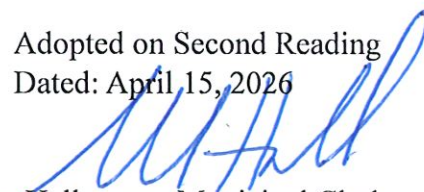
**Recorded Vote**

Motion made by *Councilman Reid*  
Second by *Council President Karczewski*

Roll Call

	RECORDED VOTE			
	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski	✓			
Councilwoman Bohinski	✓			
Councilman Duffy				✓
Councilman Dzingleski	✓			
Councilman Reid	✓			

Adopted on Second Reading  
Dated: April 15, 2026



Melissa Hallerman, Municipal Clerk

**BOROUGH OF HELMETTA  
ORDINANCE 2026-04**

**AN ORDINANCE AMENDING CHAPTER 50 OF THE CODE OF THE BOROUGH OF  
HELMETTA, ENTITLED "STREETS AND SIDEWALKS," TO ADD A NEW ARTICLE  
III ENTITLED "SIDEWALKS AND CURBS"**

**WHEREAS**, the Borough of Helmetta is authorized to adopt ordinances for the protection of the public health, safety, and welfare pursuant to its general police powers under the laws of the State of New Jersey; and

**WHEREAS**, the Borough Council recognizes that sidewalks and curbs serve a critical function in ensuring safe pedestrian travel, proper drainage, and the orderly use of public rights-of-way; and

**WHEREAS**, the Borough Council further recognizes that deteriorated, uneven, or obstructed sidewalks and curbs present hazards to pedestrians and may result in personal injury, property damage, and increased liability exposure; and

**WHEREAS**, it is in the best interest of the Borough to establish clear and enforceable standards governing the inspection, maintenance, repair, and replacement of sidewalks and curbs throughout the Borough; and

**WHEREAS**, the Borough Council finds that assigning responsibility for the maintenance and repair of sidewalks and curbs to the owners of properties abutting such improvements, except where such improvements abut Borough-owned property, promotes accountability and ensures timely upkeep; and

**WHEREAS**, the Borough Council further finds that it is necessary to authorize the Borough to enforce such responsibilities, including the ability to provide notice, perform necessary work in the event of noncompliance, and recover associated costs through liens or other lawful means; and

**WHEREAS**, the Borough Council desires to amend Chapter 50 of the Code of the Borough of Helmetta, entitled "Streets and Sidewalks," to add a new Article III entitled "Sidewalks and Curbs" to codify these responsibilities and procedures; and

**WHEREAS**, the Borough Council has determined that the adoption of this ordinance will promote the public health, safety, and welfare of the residents of the Borough of Helmetta and provide clear guidance to property owners regarding their obligations;

**NOW, THEREFORE, BE IT ORDAINED**, by the Borough Council of the Borough of Helmetta, County of Middlesex, State of New Jersey, as follows:

**SECTION 1.** Chapter 50 of the Code of the Borough of Helmetta, entitled "Streets and Sidewalks," is hereby amended to add a new Article III, entitled "Sidewalks and Curbs," which shall read as follows:

**ARTICLE III. SIDEWALKS AND CURBS**

**BOROUGH OF HELMETTA**

**ORDINANCE 2026-04**

**AN ORDINANCE AMENDING CHAPTER 50 OF THE CODE OF THE BOROUGH OF HELMETTA, ENTITLED "STREETS AND SIDEWALKS," TO ADD A NEW ARTICLE III ENTITLED "SIDEWALKS AND CURBS"**

**§ 50-31. Title; Purpose; Authority.** This Article shall be known as "Sidewalks and Curbs." The purpose of this Article is to protect the public health, safety, and welfare by establishing clear responsibilities for the inspection, maintenance, repair, and replacement of sidewalks and curbs within the Borough. This Article is adopted pursuant to the Borough's general police powers and all applicable laws of the State of New Jersey and shall be construed to ensure that pedestrian pathways and curbing are maintained in a safe and passable condition at all times.

**§ 50-32. Definitions.** For purposes of this Article, the following terms shall have the meanings set forth herein:

"Borough Property" shall mean any real property owned, leased, or controlled by the Borough of Helmetta, including but not limited to municipal buildings, parks, and rights-of-way where the Borough is the abutting property owner.

"Curb" shall mean the constructed edging, whether of concrete, stone, or other material, located at the boundary between a roadway and a sidewalk or shoulder, designed to contain or direct vehicular or surface water flow.

"Owner" shall mean the person or entity holding legal title to real property, including but not limited to individuals, partnerships, corporations, limited liability companies, or any other legal entity, and shall include the owner of record as reflected in the tax records of the Borough.

"Sidewalk" shall mean any paved or improved pedestrian walkway, whether publicly or privately installed, located within a public right-of-way or easement and intended for pedestrian use.

**§ 50-33. Responsibility for Maintenance and Repair.**

A. Except as otherwise expressly provided herein, the owner of any property abutting a sidewalk or curb shall be solely responsible for the inspection, maintenance, repair, and replacement of such sidewalk and curb, including any portion located within the public right-of-way adjacent to such property.

B. The obligation set forth in this section shall include, but not be limited to, the duty to maintain sidewalks and curbs in a safe, level, and unobstructed condition, free of hazards including cracks, holes, uneven surfaces, deterioration, or other conditions that may pose a risk to pedestrians or the public.

C. The Borough shall be responsible for the maintenance and repair of sidewalks and curbs only where such sidewalks or curbs abut Borough Property. Nothing herein shall be construed to impose upon the Borough any duty to maintain or repair sidewalks or curbs abutting privately owned property.

**BOROUGH OF HELMETTA  
ORDINANCE 2026-04**

**AN ORDINANCE AMENDING CHAPTER 50 OF THE CODE OF THE BOROUGH OF  
HELMETTA, ENTITLED "STREETS AND SIDEWALKS," TO ADD A NEW ARTICLE  
III ENTITLED "SIDEWALKS AND CURBS"**

D. The responsibilities imposed by this Article shall exist regardless of whether the sidewalk or curb was originally installed by the Borough, a developer, or any prior owner of the property.

**§ 50-34. Inspection; Notice of Violation.**

A. The Borough, through its designated official, including but not limited to the Code Enforcement Officer, Construction Official, or Borough Engineer, is authorized to inspect sidewalks and curbs for compliance with this Article.

B. Upon determination that a sidewalk or curb is in disrepair or otherwise not in compliance with this Article, the Borough shall issue a written notice to the property owner identifying the condition and directing that the necessary repairs or replacements be completed within a specified time period, which shall not be less than ten (10) days nor more than sixty (60) days, depending on the nature and severity of the condition.

C. The notice may be served personally, by certified mail, or by regular mail to the owner's last known address as reflected in the Borough's tax records. Failure to receive actual notice shall not invalidate the Borough's enforcement actions where notice has been properly sent.

**§ 50-35. Failure to Comply; Borough Remediation; Lien.**

A. In the event that the property owner fails to complete the required work within the time specified in the notice, the Borough may cause such work to be performed or completed by Borough forces or through a third-party contractor.

B. The cost of such work, together with any administrative fees, engineering fees, inspection costs, and legal expenses incurred by the Borough, shall be certified to the governing body and assessed as a lien against the property. Such lien shall be added to and become part of the taxes next to be assessed and levied upon such property and shall bear interest at the same rate as unpaid municipal taxes.

C. The Borough may pursue any and all remedies available at law or in equity to enforce payment of such costs.

**§ 50-36. Standards for Repair and Replacement.**

A. All repairs or replacements required under this Article shall be performed in accordance with the specifications and standards established by the Borough Engineer or as otherwise set forth in applicable Borough ordinances, construction codes, or engineering standards.

B. Any person undertaking such work shall be responsible for obtaining all required permits and inspections prior to the commencement of work.

**BOROUGH OF HELMETTA  
ORDINANCE 2026-04**

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C. All work shall be completed in a good and workmanlike manner and shall be subject to inspection and approval by the Borough.

**§ 50-37. Emergency Conditions.**

In the event that a sidewalk or curb condition constitutes an immediate threat to public health or safety, as determined by the Borough, the Borough may undertake immediate corrective action without prior notice to the property owner. In such cases, the costs of such work shall be recoverable in the same manner as set forth in § 50-35.

**§ 50-38. Violations and Penalties.**

A. Any property owner who violates any provision of this Article, or who fails to comply with a notice issued pursuant to § 50-34, shall be subject to the following penalties:

(1) For a first offense, a fine of not less than one hundred dollars (\$100) and not more than five hundred dollars (\$500);

(2) For a second offense occurring within a twelve (12) month period, a fine of not less than two hundred fifty dollars (\$250) and not more than seven hundred fifty dollars (\$750);

(3) For a third or subsequent offense occurring within a twelve (12) month period, a fine of not less than five hundred dollars (\$500) and not more than one thousand dollars (\$1,000).

B. Each day that a violation continues after the expiration of the time period set forth in the notice of violation shall constitute a separate and distinct offense subject to an additional fine as set forth herein.

C. In addition to or in lieu of the imposition of fines, the Municipal Court may impose a period of community service not exceeding ninety (90) days, as permitted by law.

D. The Borough may also seek injunctive relief in a court of competent jurisdiction to compel compliance with this Article, including but not limited to an order requiring the repair or replacement of sidewalks or curbs.

E. The imposition of penalties under this section shall not preclude the Borough from exercising its right to perform the required work and recover costs pursuant to § 50-35, nor shall it preclude the Borough from pursuing any other remedies available at law or in equity.

**§ 50-39. Severability.** If any section, subsection, paragraph, or provision of this Article shall be adjudged by a court of competent jurisdiction to be invalid, such judgment shall not affect or impair the remainder of this Article, which shall continue in full force and effect.

**BOROUGH OF HELMETTA  
ORDINANCE 2026-04**

**AN ORDINANCE AMENDING CHAPTER 50 OF THE CODE OF THE BOROUGH OF  
HELMETTA, ENTITLED "STREETS AND SIDEWALKS," TO ADD A NEW ARTICLE  
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**SECTION 2.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency.

**SECTION 3.** This ordinance shall be codified as part of Chapter 50 of the Code of the Borough of Helmetta.

**SECTION 4.** If any section, subsection, paragraph, sentence, or provision of this ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

**SECTION 5.** This ordinance shall take effect upon final passage and publication according to law.

**ORDINANCE 2026-04  
BOROUGH OF HELMETTA  
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY**

**Introduced: April 15, 2026**

**Recorded Vote**

Motion made by Council President Karczewski

Second by Councilwoman Bohinski

**Roll Call**

RECORDED VOTE

	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski	✓			
Councilwoman Bohinski	✓			
Councilman Dzingleski	✓			
Councilman Reid	✓			

Adopted on First Reading  
Dated: April 15, 2026

Melissa Hallerman, RMC

**Adopted: May 20, 2026**

**Recorded Vote**

Motion made by

Second by

**Roll Call**

RECORDED VOTE

	AYES	NAYS	ABSTAIN	ABSENT
Council President Karczewski				
Councilwoman Bohinski				
Councilman Dzingleski				
Councilman Reid				

Adopted on Second Reading  
Dated: May 20, 2026

Melissa Hallerman, RMC

Dear Ms. Hallerman,

Please accept this letter and the attached background statement as a formal expression of my interest in the current vacancy on the Helmetta Borough Council. I am seeking to fill this unexpired term because, as a resident of Heather Glen and a professional Realtor, I am deeply committed to the long-term safety and prosperity of the community my family calls home.

My connection to Helmetta is both personal and professional. My wife and I are expecting our first child, and we are incredibly excited to raise our family in a town that has been such a welcoming home to us. With my mother also living here in the borough, I am personally invested in ensuring Helmetta remains a safe, high-quality community for the long haul.

I believe my current involvement and professional background make me a strong candidate to serve the borough:

- **Civic Engagement:** As the newest member of the Heather Glen Homeowners Association Board, I am already actively working to ensure our neighborhood remains a place where residents love to live. I understand the importance of listening to neighbors' concerns and finding practical, fair solutions.
- **Professional Expertise:** My career as a Realtor with RE/MAX First Realty allows me to serve as a resource for my neighbors daily. I have a firm grasp of property values, local trends, and the administrative details that keep a community functioning efficiently.
- **Community Spirit:** I am a frequent attendee of township events and am passionate about maintaining the unique, close-knit character that makes Helmetta special.

I am a direct, professional, and approachable person who is ready to hit the ground running for the Borough Council. I look forward to the opportunity to discuss how I can contribute to the team during the interview on April 15th.

Sincerely,

Massimo Pirrone

*Massimo Pirrone*

732.910.6340

massimopirronej@gmail.com

# Background Statement - Massimo Pirrone

205 Raintree Court, Helmetta NJ 08828 • (732) 910-6340 • massimopirronenj@gmail.com

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**Professional Profile** As a licensed Realtor with RE/MAX First Realty, I have built a career on transparency, proactive communication, and helping neighbors navigate the complexities of home ownership. I am passionate about ensuring that sellers feel confident in the process and that buyers can invest in our community with certainty. My daily work requires having a "pulse on the community" and a deep understanding of the administrative and legal standards that keep a borough functioning at its best.

## Civic Leadership & Board Experience

- **Heather Glen Homeowners Association (Board Member):**
  - **Fiscal Oversight:** Actively review and analyze the community budget to ensure long-term financial health and the protection of property values.
  - **Capital Improvements:** Currently spearheading a major project to replace original common-area windows from 1989, modernizing the community's infrastructure.
  - **Project Management:** Involved in negotiating landscaping contracts and reviewing construction bids for the pedestrian walkway on Heatherwood Road.
  - **Advocacy:** Dedicated to finding new ways to increase the desirability and safety of the Heather Glen community for all residents.

## Municipal & Construction Knowledge

- **Permit & Inspection Facilitation:** Regularly manage the Certificate of Occupancy (CO) process and various municipal permits (HVAC, water heaters, etc.) for clients.
- **Inter-Borough Relations:** Maintain strong professional relationships with the Jamesburg Construction Office and local inspectors, ensuring that property-related transitions are handled efficiently and according to code.
- **Resident Resource:** Act as a knowledgeable bridge between residents and municipal requirements, assisting neighbors with complex paperwork and representing their interests during on-site inspections to ensure a smooth, compliant process.

## Core Competencies for Council Service

- **Contract Negotiation:** Experience reviewing bids and managing vendor relationships to ensure the best value for community funds.
- **Problem Solving:** A direct, "go-to guy" approach to resolving conflicts and moving projects forward.
- **Local Stakeholder:** A resident of Heather Glen, a husband, and an expectant father who is personally invested in the future of Helmetta.